

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section  
[www.probashi.gov.bd](http://www.probashi.gov.bd)

No. 49.00.0000.041.25.005.16-779

Date: 17-8-2016

From: Ameer Abdullah Mohd Manzurul Karim  
Senior Assistant Secretary

To: Chief Accounts Officer  
Ministry of Expatriates' Welfare & Overseas Employment/Wage Earner' Welfare Board/BMET

Sub: Participation of the delegates of Ministry of Expatriates' Welfare & Overseas Employment's in Symposium and other events of Colombo Process (CP) on 23-25 August, 2016 in Colombo, Sri Lanka.

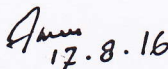
The undersigned is directed to convey the Government's sanction to the following officials to participate in Symposium and other events of Colombo Process from 23-25 August, 2016 in Colombo, Sri Lanka (excluding travelling time) under the following terms and conditions:

01	Mr. Md. Shafiqul Islam Director (Deputy Secretary), Wage Earners' Welfare Board.
02	Mr. Mohammad Shaheen Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment
03	Mr. Md. Nurul Islam Director, Bureau of Manpower Employment & Training
04	A K M Nijaj Morshed PO to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.

02. Terms and conditions:

- (i) The Period of visit excluding transit and travel time will be treated as on duty.
- (ii) They will draw their usual pay and allowances from Bangladesh in local currency.
- (iii) All expenses regarding this visit of Mr. Mohammad Shaheen, Deputy Secretary and A K M Nijaj Morshed, PO to the Hon'ble Minister will be borne from the budget of Ministry of Expatriates' Welfare & Overseas Employment and expenses of Mr. Md. Shafiqul Islam, Director will be borne from the budget of Wage Earners' Welfare Board. Travel, Accomadation & Meal expenses of Mr. Md. Nurul Islam, Director, Bureau of Manpower Employment and Training will be borne by International Organisation for Migration (IOM). In addition to that 30% Pocket Money according to foreign tour rules endorsed by Finance Division, Ministry of Finance(memo no.221 dated .09-10-12) Article-11 and 25% transit allowance according to Article 13(B) & 13(D) of the said rule will be borne by BMET.
- (iv) On return from abroad they will report to their place of posting and submit a report to the authority within 15 days.

03. This order is issued with the approval of competent authority.

  
(Ameer Abdullah Mohd Manzurul Karim)  
Senior Assistant Secretary (Admin)  
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Distribution (Not according to seniority):

- 01 Senior Secretary, Ministry of Public Administration, Dhaka.
- 02 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 03 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 04 H.E High Commissioner, Bangladesh High Commission, Colombo, Sri Lanka.
- 05 Director General (Consular & Welfare), Ministry of Foreign Affairs.  
(He is requested to issue Note Verbale for visas in favor of concerned officers)
- 06 Director General, Bureau of Manpower Employment & Training/ Wage Earners' Welfare Board.
- 07 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 08 Director, Hazrat Shahjalal International Airport, Dhaka.
- 09 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment
- 10 Mr. Md. Shafiqul Islam, Director (Deputy Secretary), Wage Earners' Welfare Board, Dhaka.
- 11 Mr. Mohammad Shaheen, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 12 Mr. Md. Nurul Islam, Director, Bureau of Manpower Employment & Training, Dhaka.
- 13 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 14 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 15 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment  
(Requested to upload it in the Ministry's Website)
- 16 P.O to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 17 P.O to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
- 18 Office Copy.

*Ameer*  
17.8.16

(Ameer Abdullah Mohd Manzurul Karim)  
Senior Assistant Secretary